

ITEA Call 2024

Welcome at the
ITEA Call 2024
FPP Briefing webinar

19 December 2024

Thursday 19 December 15:00 CET

- PO Statistics & Evaluation feedback (Régis Cazenave)
- FPP Preparation (Carmen Bratosin)

After the webinar (optional)

- Project feedback sessions (per project)

PO Statistics & Evaluation feedback

ITEA Call 2024 FPP Briefing webinar
Régis Cazenave, ITEA Vice-chairman



ITEA 4

ITEA is the Eureka Cluster on software innovation

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ITEA Call 2024 POs

General overview

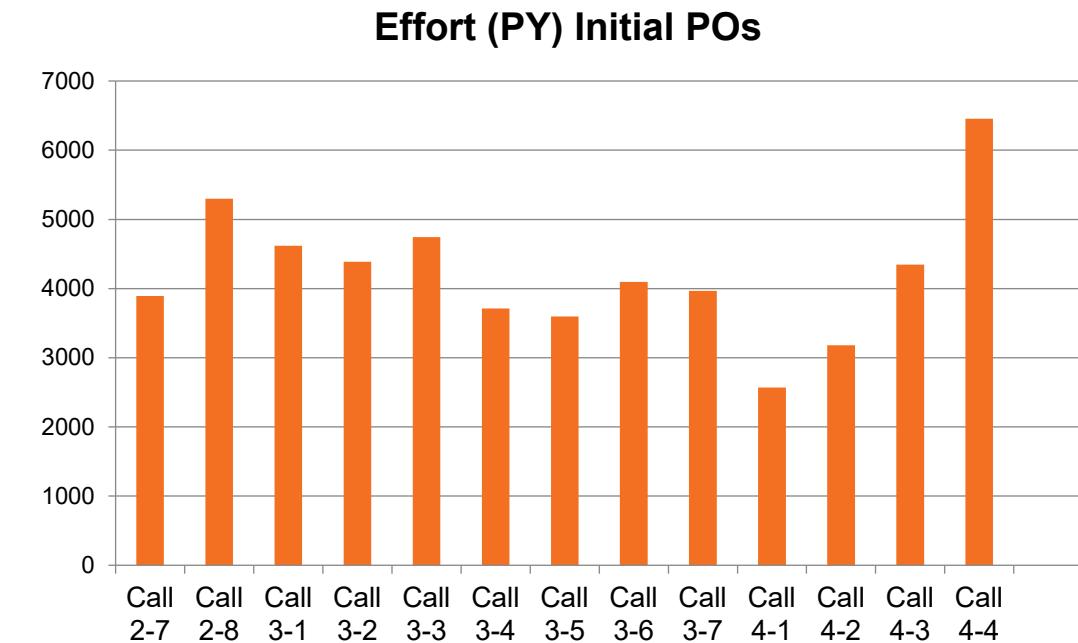
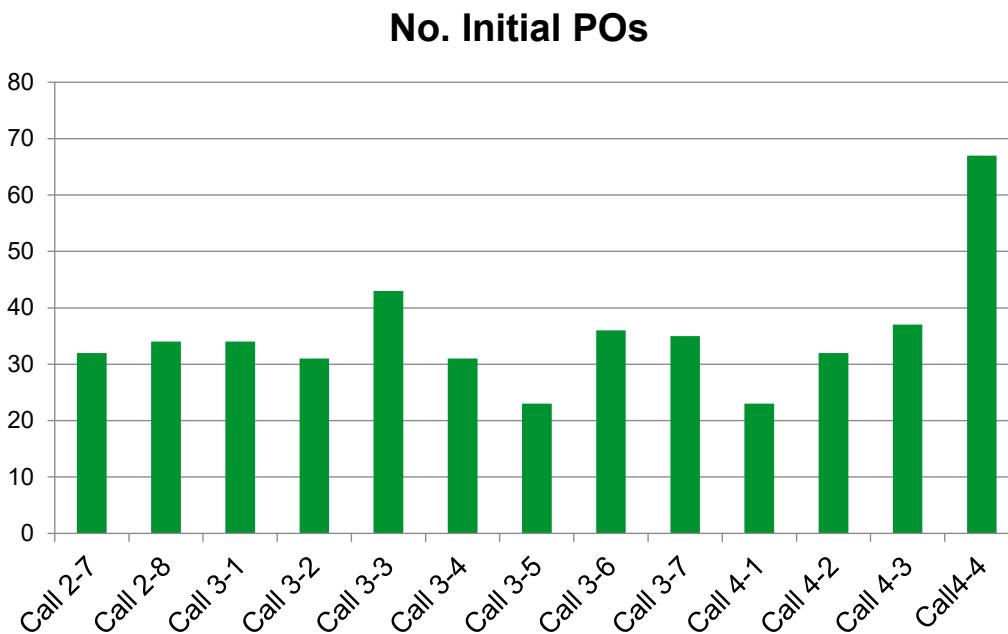
67 POs submitted

6454 Person Years

570 Organisations from 25 different countries

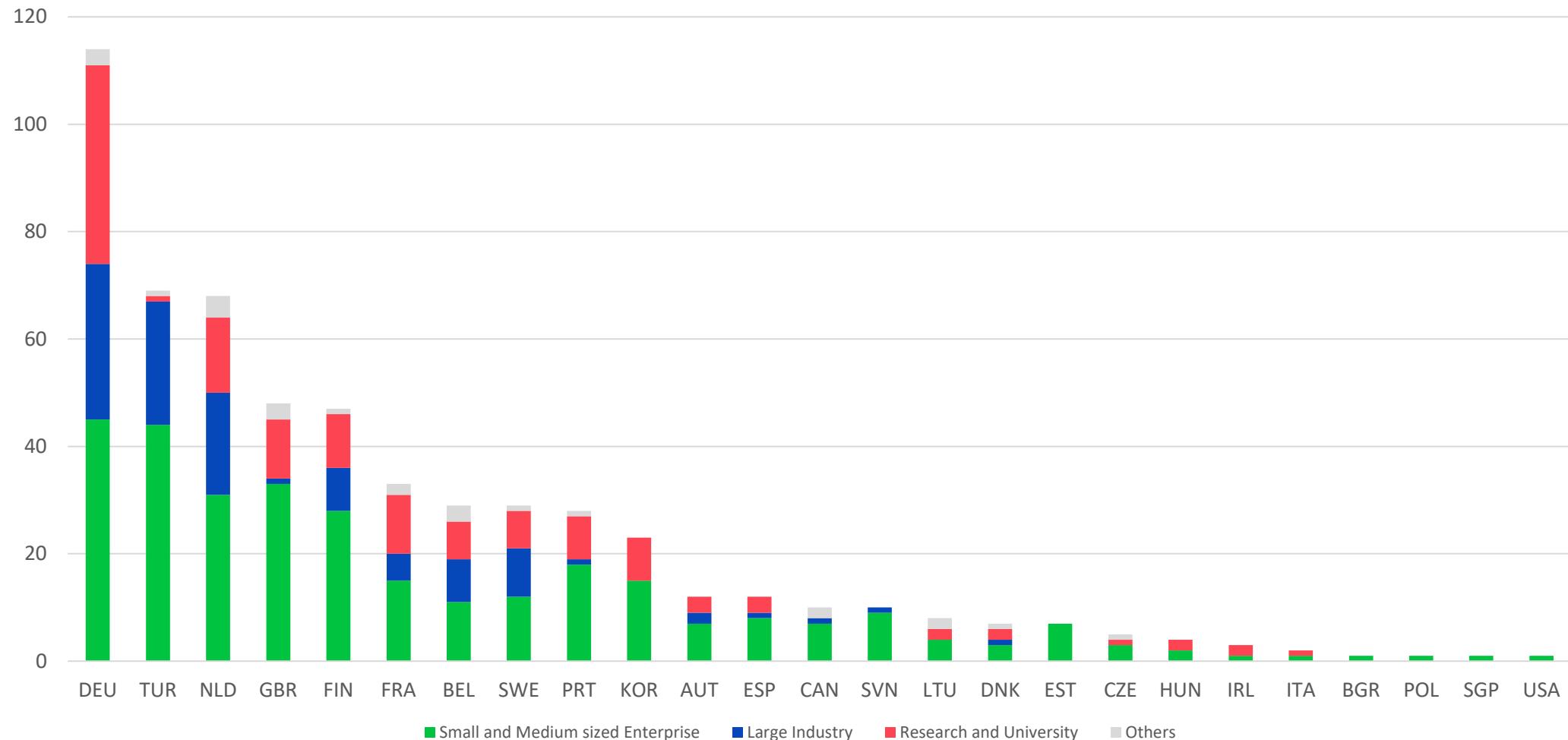
44 PO's (66%) were first presented at the PO Days

All-time record!



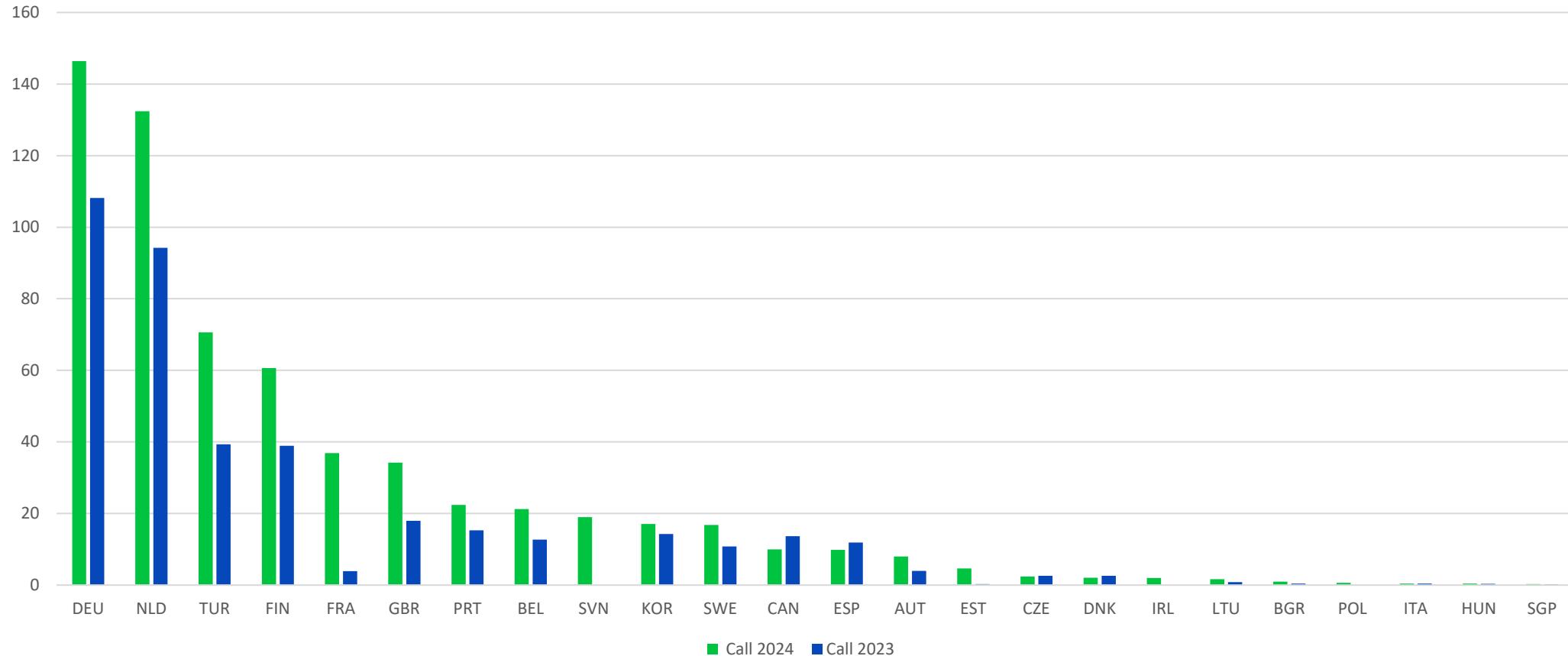
ITEA 4 Call 2024 POs

Number of participating organisations per country



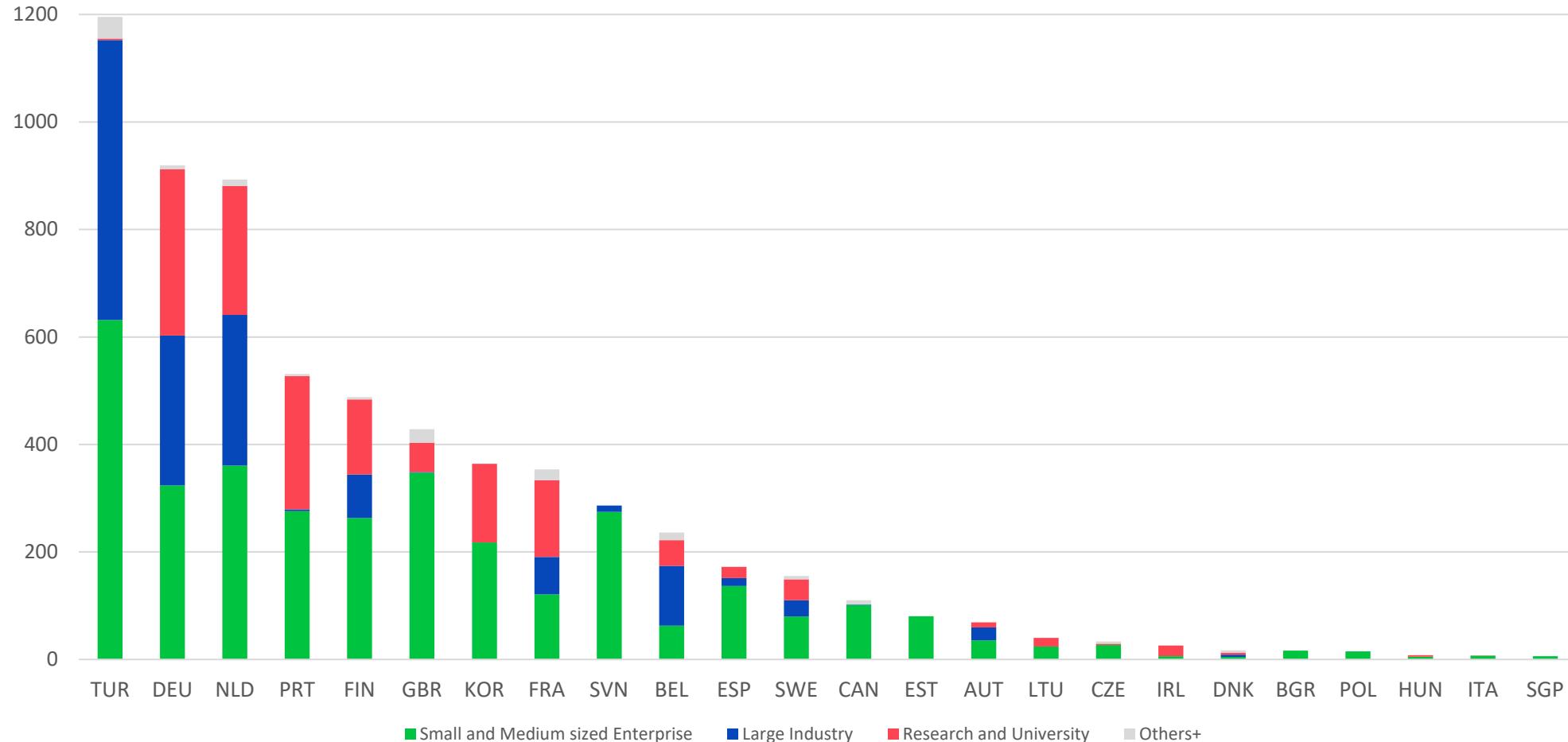
ITEA 4 Call 2024 POs

Costs per country with comparison to ITEA Call 2023 (in m€)



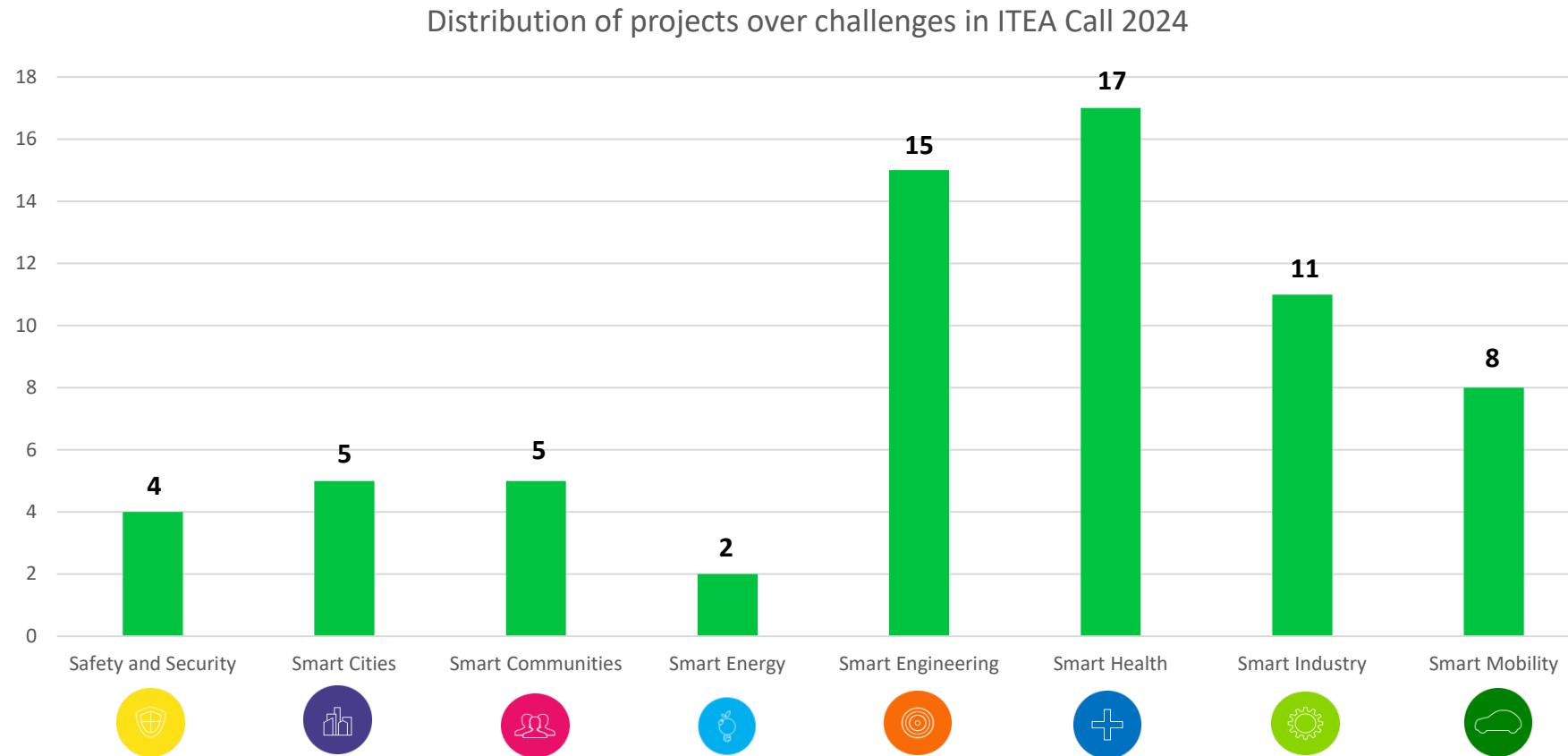
ITEA Call 2024 POs

Effort per country, split per organisation type



ITEA 4 Call 2024 POs

Distribution of projects over challenges



ITEA Call 2024 POs

Key Observations

- Significantly increased demand from all participating countries
 - 67 PO submissions → 47 Invited for FPP
 - Stronger competition in countries with dedicated budget
- Good level of quality in proposals
 - Relevant topics with good potential for business and societal impact
 - Maintained the good balance between Large Industry, SMEs and Research organisations
- Wider impact of software and system solutions
 - Strong influence of AI technologies in the proposed solutions
 - Health and Industrial applications continue to lead; mobility solutions had a leap
 - Sustainability and circular economy addressed as part of the proposals

Topics for improvement based on evaluation feedback

General remarks

- Keep close communication with National Public Authorities
 - Comply with the eligibility criteria in national consortiums
 - Address the national priorities
- Have a balanced distribution between countries
 - Don't focus on one specific country, balance the effort between countries
 - Stay relevant but consider expanding the consortium for good impact
- Keep your proposals concise and relevant
 - Avoid repetitions and too long proposals
 - Show the big picture but keep the project proposal focused
 - Be sure that each participant provides project specific content. Avoid generic content for partner specific market access, exploitation plans, etc.

Topics for improvement based on evaluation feedback

Key focus: Innovation, Collaboration, and Impact

- Three guiding principles: Innovation, Collaboration and Impact
- Clear description of targeted innovation
 - Use the KPIs to make your innovation visible and trackable during the project
 - Describe the SotA and how your innovation will differentiate
 - Show the link between innovation and how the solutions will use the innovation to address problems
- Describe clear business goals with expected business impact and your approach on commercialisation
- Focused market analysis addressing your innovation and competitors
- Collaboration between countries for international impact

Call Schedule

Next deadlines

- **17 February 2025** : Deadline for the submission of FPPs (until 17:00 CET)
- **2 March 2025** : Deadline for submitting Declaration of Acceptance (DoA)
- **31 March 2025** : Announcement of labelled and rejected FPPs
- **Q2 – Q4 2025** : National funding applications

PO Evaluation feedback

Questions? Contact us!

Should you have any questions regarding your PO evaluation,
Or would like to request a time slot for an individual online meeting:

- Please send a mail to: projects@itea4.org
- Or contact directly to:
 - Özgün Algin: ozgun.algin@itea4.org
 - Carmen Bratosin: carmen.bratosin@itea4.org



Özgün Algin
Programme
Coordinator



Carmen Bratosin
Programme
Coordinator



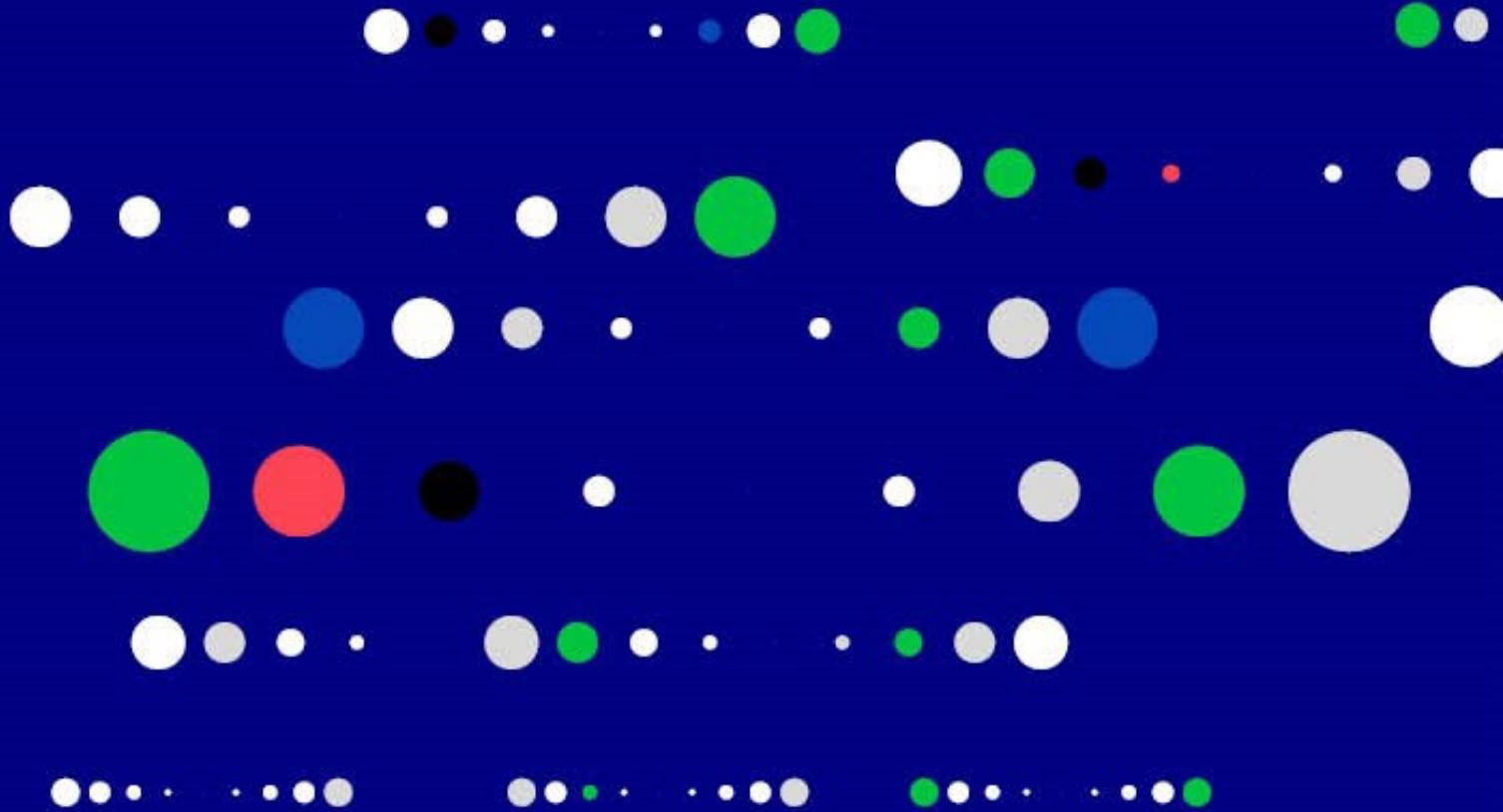
ITEA 4

<https://itea4.org>

ITEA is the Eureka Cluster on software innovation

Σ eureka

<https://www.eurekanetwork.org>



Thank you
for your attention!

FPP Preparation

ITEA Call 2024 FPP Briefing webinar

Carmen Bratosin

ITEA Programme Coordinator



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FPP Preparations

Project Outline vs Full Project Proposal

	WHAT					HOW
	Problem statement	Solution concept	Business outcome(s)	Technological Innovations	Consortium description	Work plan: work packages, tasks and deliverables
Project Outline (PO)	 Annex	 Annex	 Annex	 Annex	 Annex 	
Full Project Proposal (FPP)	Revised version (if necessary)					 Annex 

Note: The final document is created by **merging** the corresponding **annex** and the **online** content.
Always check the merged file!

FPP Preparations

PO Annex

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2.1.2. Solution concept	9
2.2. Market impact	10
2.2.1. Business outcome 1: <Name of the business outcome>	11
2.2.2. Business outcome 2..n (Repeat as necessary)	11
2.3. Technological impact	12
2.3.1. Technological innovations	12
2.3.2. Relationship to other projects	13
3. Consortium overview	14
3.1. Consortium roles and contributions	14
3.2. Partner descriptions	14
3.3. Partner specific market access	15
4. Rationale for public funding	16
Annex A: Summary of costs & effort breakdown	17

Max 40 pages
merged doc



FPP Preparations

FPP Annex

Basics Partners Countries Work packages Costs & effort Management

Versions

No	Type	Date submitted	Submitted by	Status
1	Project Outline	11 Nov 2024		Invited for FI

Documents available for submission

The following documents can be selected upon the submission of the Full Project Proposal

No	Document	Merge	Type	Upload
1	 FPP_Annex.docx 		FPP Annex	17-12

FPP template has been prepared for you including the PO information

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FPP Preparations

FPP Annex

Submitting the FPP to ITEA

- Upload Annex:** Upload the Annex version of the FPP (not the merged document).
- Update as Needed:** Submit updates anytime; the latest version by the deadline will be considered.
- Adapt if Necessary:** Adjust your consortium, effort, and costs



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Max 60 pages
(including 4.3)
merged doc

FPP Preparations

PO Evaluations

Basics Partners Countries Work packages

Versions

No	Type	Date submitted
1	Project Outline	11 Nov 2024

Project Outline of [REDACTED]

This is the latest submitted Project Outline

General Documents Effort Costs Countries Actions Consortium feedback

Version documents

Update / Improve the FPP Annex document based on the shared PO Evaluations

Document name	Type
Project_Outline_Annex.docx	PO Annex
Project_Outline.pdf	Project Outline Document
Project_Outline_Extract.pdf	PO Extract
Project_Outline_Statistics.xlsx	Statistics
PO_STG_Evaluation.pdf	PO Evaluation
PO_PA_Evaluation.pdf	PO Evaluation

FPP Preparations

Consortium feedback for PA

Basics

Partners

Countries

Work packages

Costs & effort

Management

Other ▾

Versions

No	Type	Date submitted	Submitted by	Status	Feedback
1	Project Outline	11 Nov 2024		Invited for FPP	! PO feedback

- Please contact the national public authorities for clarifications or no status set
- Carefully review the comments to guide your updates

PO feedback for

Public Authorities evaluation

Country	Eligibility	Effort [PY]	Status	Description
	Eligible	14.50	Low (40,9%) chances (N?)	<p>To improve the accuracy of the predictions of the mechanical properties of additive manufactured parts, specific predictions of thermal and mechanical properties in addition to increased user-centered simulation methodology incorporating real-time data, the development of a modular digital twin, and German partners.</p>
	Eligibility not set	20.90	No (59,0%) status set (-)	

Consortium feedback on the Public Authorities evaluation

No feedback on the Public Authorities evaluation has been given yet

 Give PO feedback

FPP Preparations

Action list based on STG evaluation

Project basics

Project action list

Number Action

ACTION-007 Ensure all KPIs have a baseline value, target value and measurement method.

Origin

Project version: Project Outline
Project version date: 11-11-2024
Obligation: Mandatory
Deadline: FPP

Status

By project leader

Status: Open

Mark action as done

Checked by STG

Checked: Open

Comments

Comment: Comment on how and where STG can check the action status
300 characters left
Please provide a clear comment on how and where STG can check the action status. For longer messages use feedback to STG section on the change request or PPR or present it during the review meeting.

When action was performed:

- Click **Mark action as done**
- Enter **detailed information** in the **Comment** box explaining how the action was addressed

FPP Preparations

Work packages creation

(Proxy) Project leads create work packages on the ITEA Community portal

Basics Partners Countries Work packages Costs & effort Management Other ▾

Work packages

Create here the work packages that are needed to divide the work in your project. It is recommended to limit the number of work packages to 6 or 7. Next to the technical work packages you can create a work package for Project Management and one for Dissemination, Exploitation and Standardisation. Assign a work package leader for each work package.

No work packages have been defined. Please create work packages with the form below. Work packages are required for providing effort figures

+ Create work package Full WP structure [How to create work packages](#)

FPP Preparations

Work packages definition

Work package leaders can edit the work package

WP1: this is an workpackage

Details ⚠ Effort ⚠ Objectives and expected results ⚠ Tasks ⚠ Deliverables list

WP info

Work package title: this is an workpackage
Sequence: WP 1
Work package duration: June 2025 - November 2026
Work package leader: Carmen Bratosin

[Edit work package](#)

Work package leaders can create tasks

WP1: this is an workpackage

Details ⚠ Effort ⚠ Objectives and expected results Tasks ⚠ Deliverables list

Work package task list

To achieve the objectives of the work package several tasks need to be created. Each task has a number, a short title, and a short description. A task number is automatically assigned with the next free number. You can change the number of a task by using drag & drop to move it to the correct position. The new order is saved automatically.

Number	Task	Contact	Description
☰	Task 1.1	this is a task Edit	Özgün Algin
+ Create a new task			

FPP Preparations

Work packages definition by partner

(Proxy) Technical contacts can edit their company contributions per work package

Test organisation

Partner in 24097 The Project

Details Description Market access Tasks and added-value Costs & effort Versions Financial Management

Tasks and added-value

WP 1: this is an workpackage

Tasks and added value of Test organisation in WP

Effort in work package

Sequence	Name
WP 1	this is an workpackage

Tasks aaaa
Added value aaa

WP 2: another work package

Tasks and added value of Test organisation in WP

Effort in work package

Sequence	Name
WP 2	another work package

No tasks and added values were defined for this

Edit tasks and added value

Projects / 24097 The Project / Partners / Test organisation / Tasks and added-value / Edit tasks and added value

Edit tasks and added value

Project name 24097 The Project

Partner Test organisation (The Netherlands)

Work package WP 1: this is an workpackage

Tasks Describe the tasks of your organisation for this work package

Describe the tasks you will be in charge of in the project

Added value Describe the added value of your organisation for this work package

Describe your main added value (technological and in terms of market access) to the international consortium
the added value of the international consortium to your organisation for this work package

Update Cancel

FPP Preparations

Work packages definition by partner

(Proxy) Technical contacts can edit their company costs and effort per year and per work package

Effort is in person years (PY)
Costs are in thousands of euros (k€)

Test organisation

Partner in 24097 The Project

Details Description Market access Tasks and added-value Costs & effort Versions Financial Management

Invited for FPP

You can find here information on the latest submitted Project Outline

Costs [k€]	2024	2025	2026	2027	Total
	0.00	0.00	0.00	0.00	0.00
Effort [PY]	2024	2025	2026	2027	Total
Totals	0.00	0.00	0.00	0.00	0.00

Latest unsubmitted (updated) version

You can click on the green values to edit them directly

Costs [k€]	2024	2025	2026	2027	Total
	0.00	0.00	0.00	0.00	0.00
Effort [PY]	2024	2025	2026	2027	Total
WP 1 this is an workpackage	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

 Edit costs and effort

FPP Preparations

Work packages tips & tricks

- 🎯 Structure the work with **well-defined roles and contributions** for all partners
- 🚀 Align project goals with **achievable and innovative results**
- 🌐 Promote **collaboration across multiple countries** to enhance international cooperation
- 📦 Limit to **6-7 work packages**, ensuring they are **directly connected to the project's technological innovations or business outcomes**
- 🔄 Take **modifiability** into account, and maintain a **balanced effort** across tasks

FPP Preparations

Deliverables tips & tricks

-  **Plan deliverables to support project goals**, not just for reporting
-  **Focus on quality and relevance**, not quantity
-  **Public vs. Private Documents:**
 - Public:** Visible on ITEA website.
 - Private:** Accessible within project environment
-  **Use short, descriptive, and self-explaining file names**
-  **Include an updated State-of-the-Art (SotA) as a deliverable (recommended)**
 - SotA must be **public** to include (upon review) in the [ITEA Living Roadmap](#)

FPP Preparations

Tech and market area

Basics Partners Countries Work packages Costs & effort Management Other ▾

Technology and market areas for [REDACTED]

For each ITEA project, tech and market area data need to be collected. In the form below, at least one technology area and one market area must be selected, with the option to include up to four additional market areas if the project spans multiple countries. A minimum of one sub-technical area is required, along with at least one sub-market area.

No technology and market areas defined

Set technology and market areas for [REDACTED]

Technology area

Main category Sub category

— Select an area — Select an area

Market area

Main area Additional area 1

— Select an area — Select an area

Other ▾

- Project action list
- Calendar
- Project leader and proxy project leader
- Manage PCA
- Manage technology and market areas
- Progress reports
- Achievements
- Exploitable results

FPP preparation on the ITEA website

Checklists

Project Leaders:

-  Update the **FPP Annex** template in Word
-  Create **work packages** on the ITEA Community portal
-  Provide **feedback** on STG (action list) & PA evaluation (online)
-  Control/Check the **online input** provided by project partners

Project Partners :

-  **Provide Effort** (in persons years) per work package per year, and yearly costs
-  Fill in **Tasks and Added-value** field
-  Digitally sign or upload the signed **ITEA 4 Declaration of Acceptance (DoA)** (Deadline: 2 March 2025)



Videos will be updated

Missing DoAs ⇔ No Label

FPP preparation on the ITEA website

Questions? Contact us!

Should you have any questions regarding the FPP submission via the ITEA website, do not hesitate to contact:

- Özgün Algın: ozgun.almn@itea4.org
- Carmen Bratosin: carmen.bratosin@itea4.org
- ITEA Programme Coordination: projects@itea4.org



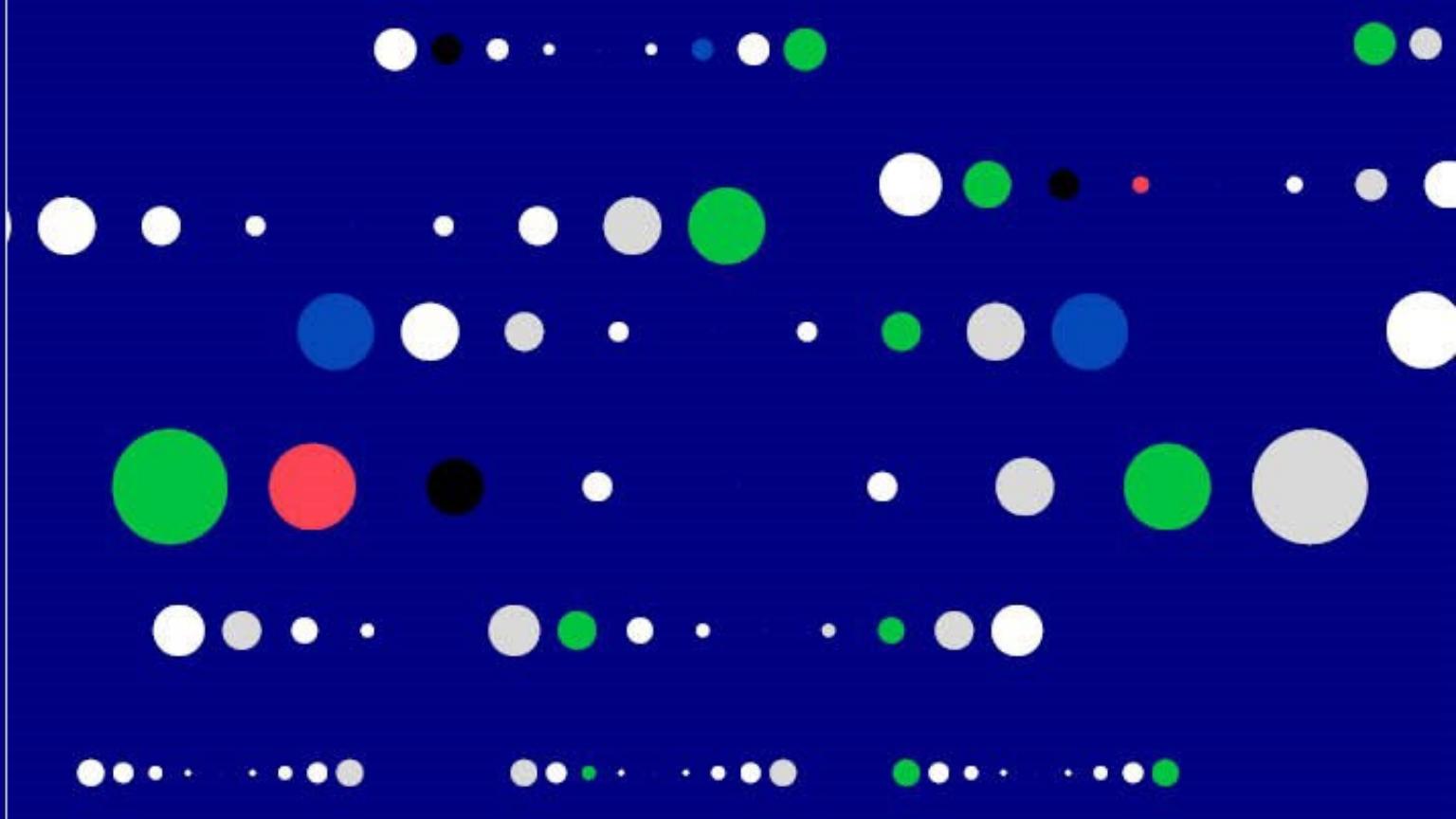
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