

ITEA Call 2024

Welcome at the
ITEA Call 2024
FPP Briefing webinar

19 December 2024



ITEA Call 2024 FPP Briefing webinar

ITEA Call 2024

Agenda

Thursday 19 December 15:00 CET

- PO Statistics & Evaluation feedback (Régis Cazenave)
- FPP Preparation (Carmen Bratosin)

After the webinar (optional)

- Project feedback sessions (per project)

PO Statistics & Evaluation feedback

ITEA Call 2024 FPP Briefing webinar

Régis Cazenave, ITEA Vice-chairman



ITEA is the Eureka Cluster on software innovation



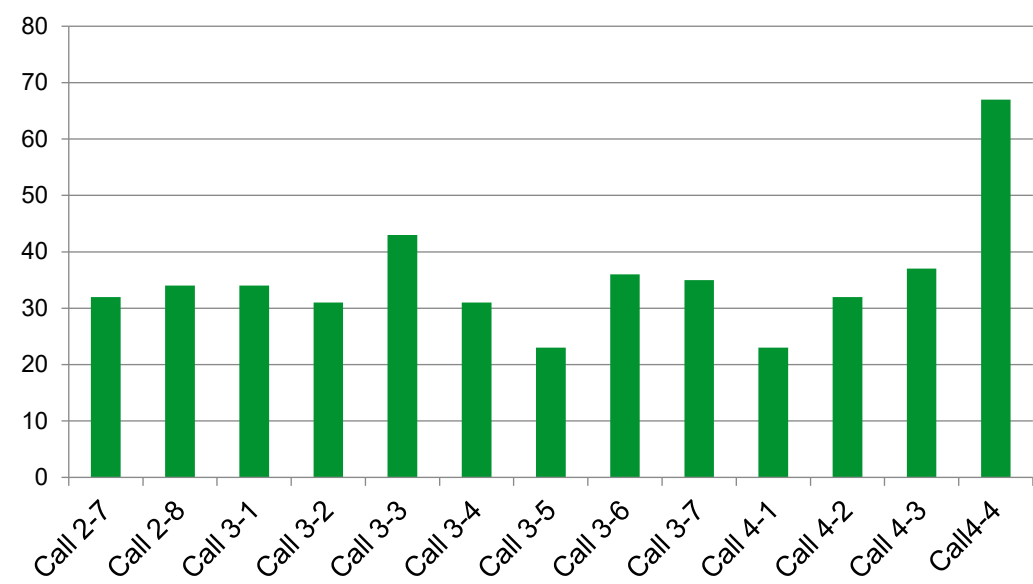
ITEA Call 2024 POs

General overview

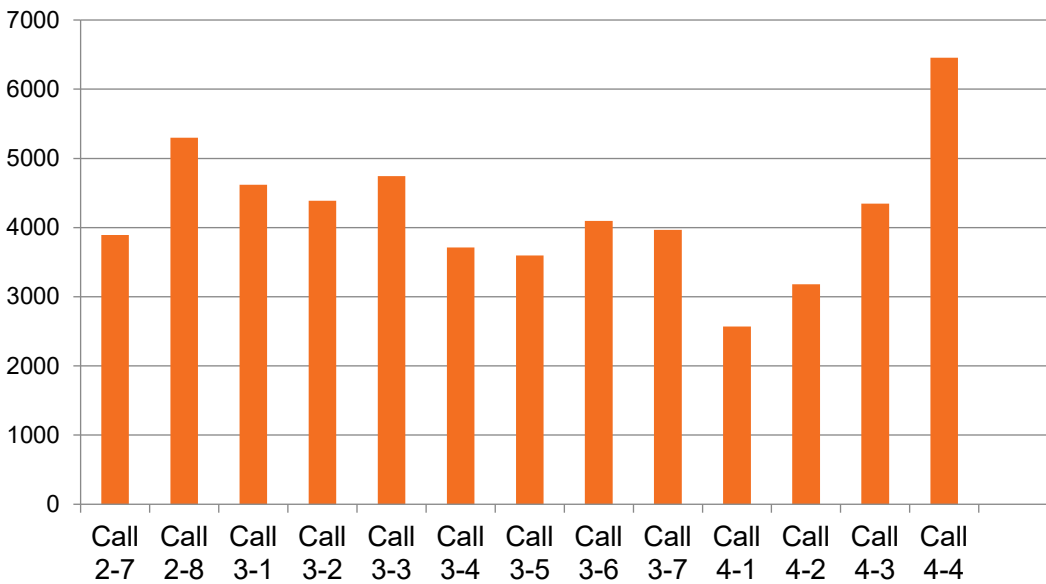
- 67 POs submitted
- 6454 Person Years
- 570 Organisations from 25 different countries
- 44 PO's (66%) were first presented at the PO Days

All-time record!

No. Initial POs

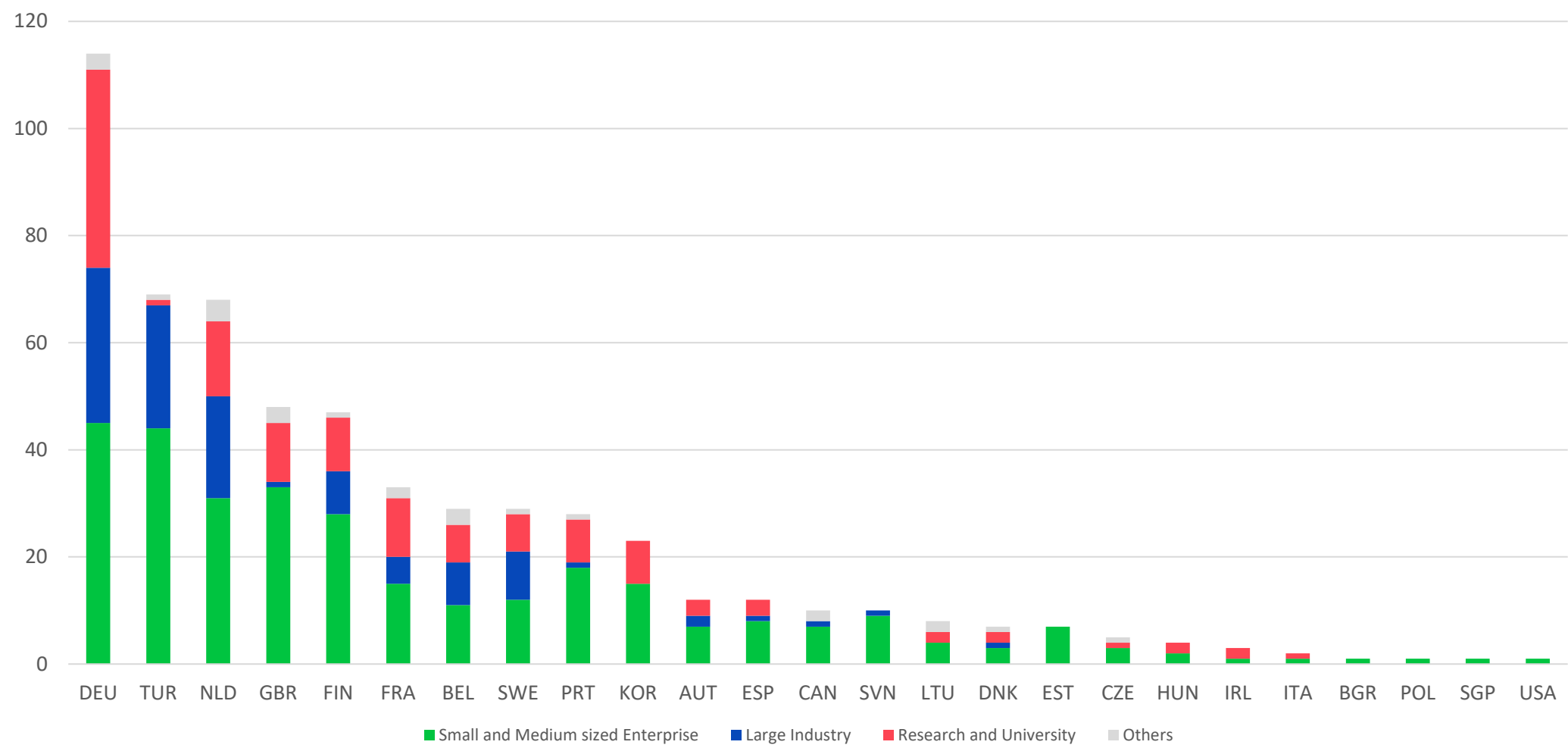


Effort (PY) Initial POs



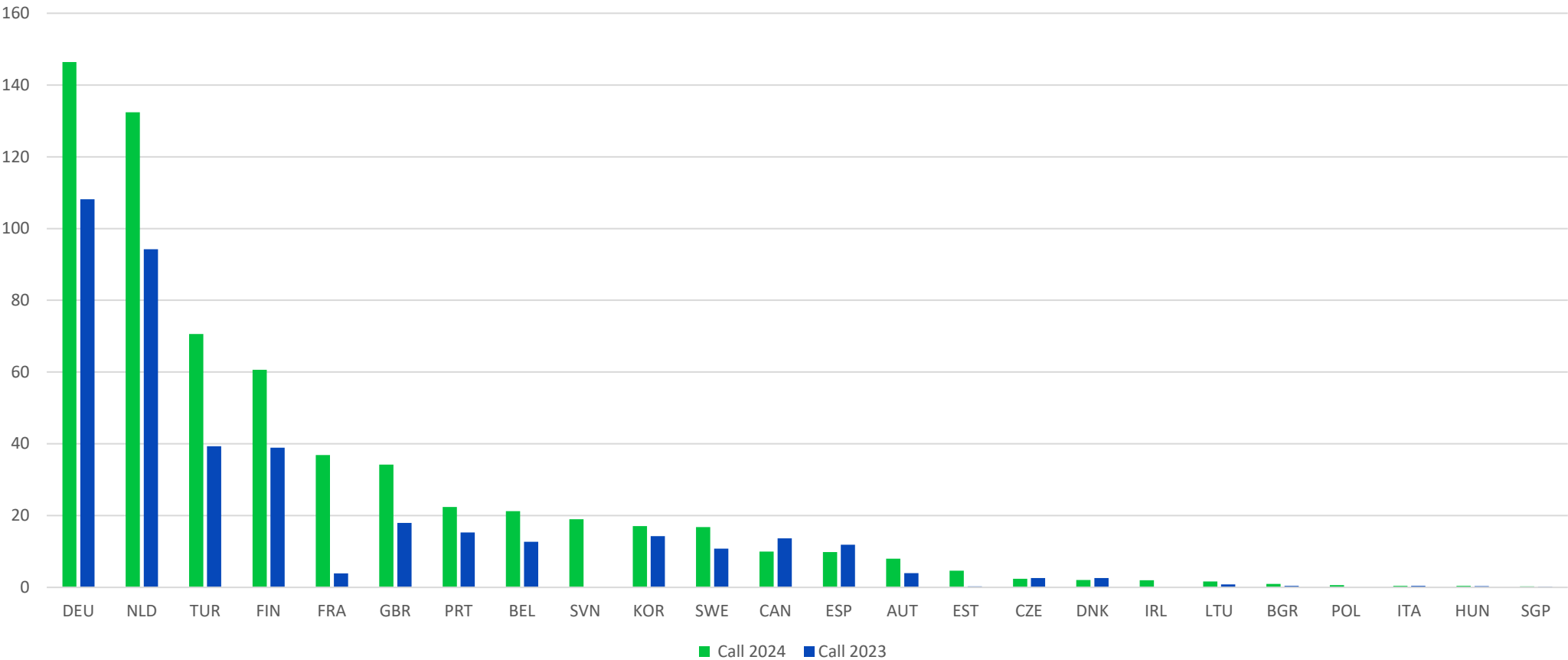
ITEA 4 Call 2024 POs

Number of participating organisations per country



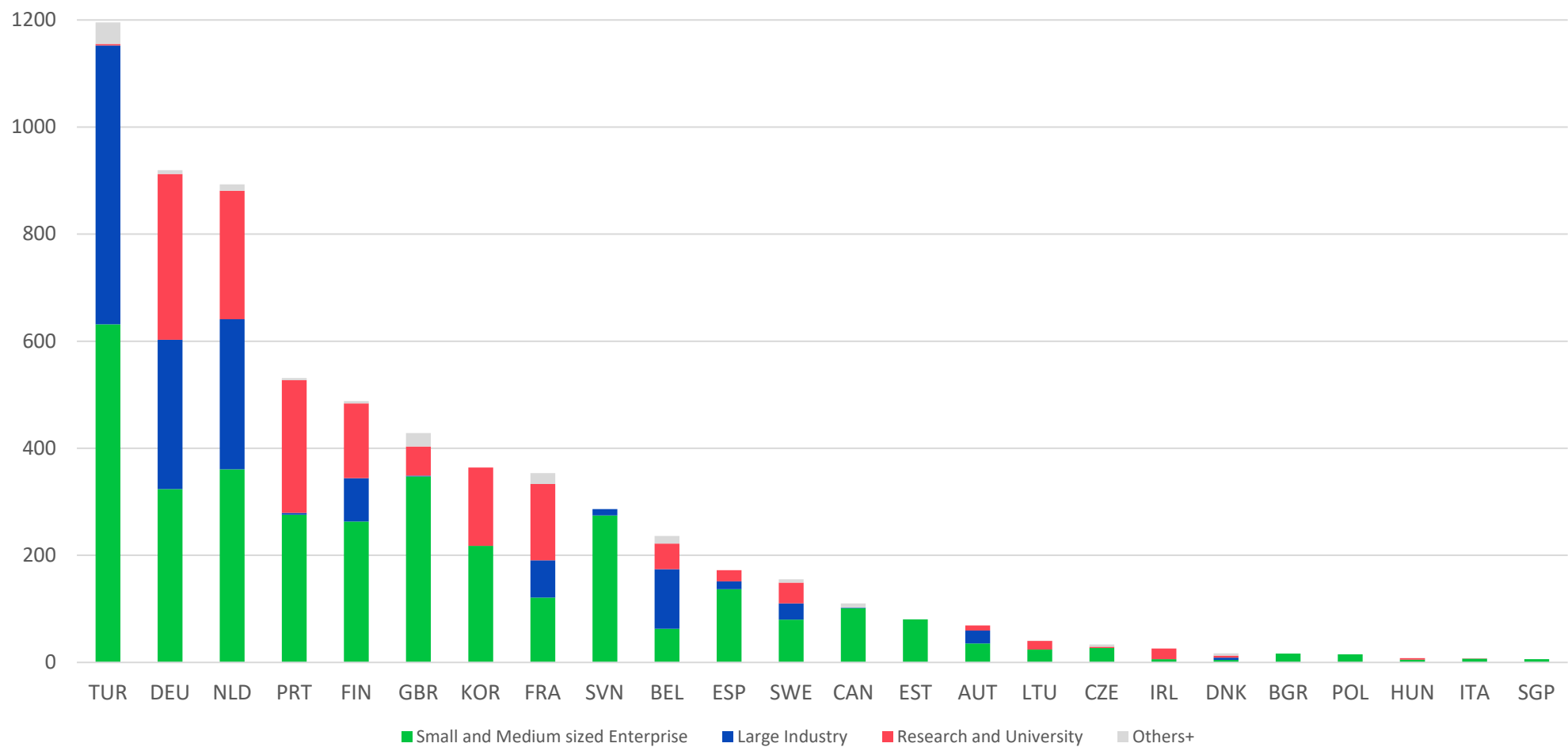
ITEA 4 Call 2024 POs

Costs per country with comparison to ITEA Call 2023 (in m€)



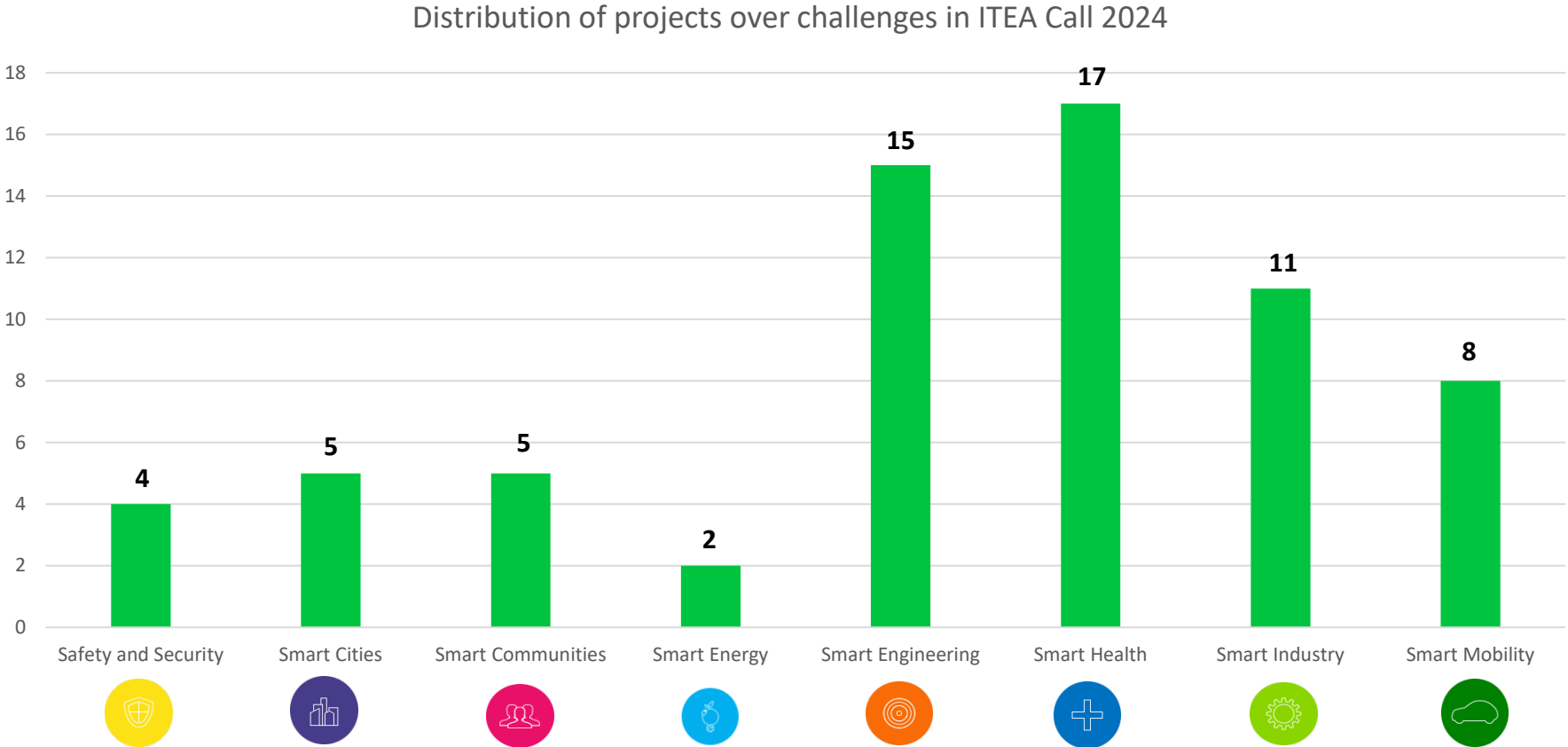
ITEA Call 2024 POs

Effort per country, split per organisation type



ITEA 4 Call 2024 POs

Distribution of projects over challenges



ITEA Call 2024 POs

Key Observations

- Significantly increased demand from all participating countries
 - 67 PO submissions → 47 Invited for FPP
 - Stronger competition in countries with dedicated budget
- Good level of quality in proposals
 - Relevant topics with good potential for business and societal impact
 - Maintained the good balance between Large Industry, SMEs and Research organisations
- Wider impact of software and system solutions
 - Strong influence of AI technologies in the proposed solutions
 - Health and Industrial applications continue to lead; mobility solutions had a leap
 - Sustainability and circular economy addressed as part of the proposals

Topics for improvement based on evaluation feedback

General remarks

- Keep close communication with National Public Authorities
 - Comply with the eligibility criteria in national consortiums
 - Address the national priorities
- Have a balanced distribution between countries
 - Don't focus on one specific country, balance the effort between countries
 - Stay relevant but consider expanding the consortium for good impact
- Keep your proposals concise and relevant
 - Avoid repetitions and too long proposals
 - Show the big picture but keep the project proposal focused
 - Be sure that each participant provides project specific content. Avoid generic content for partner specific market access, exploitation plans, etc.

Topics for improvement based on evaluation feedback

Key focus: Innovation, Collaboration, and Impact

- Three guiding principles: Innovation, Collaboration and Impact
- Clear description of targeted innovation
 - Use the KPIs to make your innovation visible and trackable during the project
 - Describe the SotA and how your innovation will differentiate
 - Show the link between innovation and how the solutions will use the innovation to address problems
- Describe clear business goals with expected business impact and your approach on commercialisation
- Focused market analysis addressing your innovation and competitors
- Collaboration between countries for international impact

Call Schedule

Next deadlines

- **17 February 2025** : Deadline for the submission of FPPs (until 17:00 CET)
- **2 March 2025** : Deadline for submitting Declaration of Acceptance (DoA)
- **31 March 2025** : Announcement of labelled and rejected FPPs
- **Q2 – Q4 2025** : National funding applications

PO Evaluation feedback

Questions? Contact us!

Should you have any questions regarding your PO evaluation,
Or would like to request a time slot for an individual online meeting:

- Please send a mail to: projects@itea4.org
- Or contact directly to:
 - Özgün Algin: ozgun.algin@itea4.org
 - Carmen Bratosin: carmen.bratosin@itea4.org



Özgün Algin
Programme
Coordinator



Carmen Bratosin
Programme
Coordinator



ITEA is the Eureka Cluster on software innovation

 eureka
<https://www.eurekanetwork.org>

Thank you
for your attention!

FPP Preparation

ITEA Call 2024 FPP Briefing webinar

Carmen Bratosin

ITEA Programme Coordinator











ITEA is the Eureka Cluster on software innovation



FPP Preparations

Project Outline vs Full Project Proposal

	WHAT					HOW
	Problem statement	Solution concept	Business outcome(s)	Technological Innovations	Consortium description	Work plan: work packages, tasks and deliverables
Project Outline (PO)					 	
Full Project Proposal (FPP)	Revised version (if necessary)					 

Note: The final document is created by **merging** the corresponding **annex** and the **online** content.
Always check the merged file!

FPP Preparations

PO Annex



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2.2.1. Business outcome 1: <Name of the business outcome>	11
2.2.2. Business outcome 2..n (Repeat as necessary)	11
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Max 40 pages
merged doc

FPP Preparations

FPP Annex





- Basics
- Partners
- Countries
- Work packages
- Costs & effort
- Management

Versions

No	Type	Date submitted	Submitted by	Status
1	Project Outline	11 Nov 2024		Invited for F

Documents available for submission

The following documents can be selected upon the submission of the Full Project Proposal

No	Document	Merge	Type	Upload
1	  FPP_Annex.docx 		FPP Annex	17-12

FPP template has been prepared for you including the PO information

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FPP Preparations

FPP Annex



Submitting the FPP to ITEA

- ❑ **Upload Annex:** Upload the Annex version of the FPP (not the merged document).
- ❑ **Update as Needed:** Submit updates anytime; the latest version by the deadline will be considered.
- ❑ **Adapt if Necessary:** Adjust your consortium, effort, and costs



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Max 60 pages
(including 4.3)
merged doc

FPP Preparations

PO Evaluations

BasicsPartnersCountriesWork package

Project Outline of [redacted]

This is the latest submitted Project Outline

GeneralDocumentsEffortCostsCountriesActionsConsortium feedback

Version documents

No	Type	Date submitted
1	Project Outline	11 Nov 2024

Update / Improve the FPP Annex document based on the shared PO Evaluations

	Document name	Type
	[redacted] Project_Outline_Annex.docx	PO Annex
	[redacted] Project_Outline.pdf	Project Outline Document
	[redacted] Project_Outline_Extract.pdf	PO Extract
4	[redacted] Project_Outline_Statistics.xlsx	Statistics
5	[redacted] PO_STG_Evaluation.pdf	PO Evaluation
6	[redacted] PO_PA_Evaluation.pdf	PO Evaluation

FPP Preparations

Consortium feedback for PA

Basics Partners Countries Work packages Costs & effort Management Other ▾					
Versions					
No	Type	Date submitted	Submitted by	Status	Feedback
1	Project Outline	11 Nov 2024		Invited for FPP	! PO feedback

- ❑ Please contact the national public authorities for clarifications or no status set
- ❑ Carefully review the comments to guide your updates

PO feedback for [redacted]

Public Authorities evaluation

Country	Eligibility	Effort [PY]	Status	Description
[redacted]	Eligible	14.50 (40,9%)	Low chances (N?)	[redacted]
[redacted]	Eligibility not set	20.90 (59,0%)	No status set (-)	[redacted]

Consortium feedback on the Public Authorities evaluation

No feedback on the Public Authorities evaluation has been given yet

Give PO feedback

FPP Preparations

Action list based on STG evaluation

Basics Partners Countries Work packages Costs & effort Management Other ▾

Project basics

Basics Partners Countries Work packages Costs & effort

Project action list

Origin ▾ Checked by STG ▾ Status ▾ Is closed ▾

Number	Action
ACTION-007	Ensure all KPIs have a baseline value, target value and measurement method.

When action was performed:

- ☐ Click **Mark action as done**
- ☐ Enter **detailed information** in the **Comment** box explaining how the action was addressed

ACTION-007

Ensure all KPIs have a baseline value, target value and measurement method.

Origin

Project version Project Outline
Project version date 11-11-2024
Obligation Mandatory
Deadline FPP

Status

By project leader

Status Open

Mark action as done

Checked by STG

Checked Open

Comments

Comment

Comment on how and where STG can check the action status

300 characters left

Please provide a clear comment on how and where STG can check the action status. For longer messages use feedback to STG section on the change request or PPR or present it during the review meeting.

Comment

FPP Preparations

Work packages creation

(Proxy) Project leads create
work packages on the ITEA
Community portal

[Basics](#) [Partners](#) [Countries](#) [Work packages](#) [Costs & effort](#) [Management](#) [Other ▾](#)

Work packages

Create here the work packages that are needed to divide the work in your project. It is recommended to limit the number of work packages to 6 or 7. Next to the technical work packages you can create a work package for Project Management and one for Dissemination, Exploitation and Standardisation. Assign a work package leader for each work package.

No work packages have been defined. Please create work packages with the form below. Work packages are required for providing effort figures

[+ Create work package](#) [Full WP structure](#) [? How to create work packages](#)

FPP Preparations

Work packages definition

Work package leaders can edit the work package

WP1: this is an workpackage

Details

▲ Effort

▲ Objectives and expected results

▲ Tasks

▲ Deliverables list

WP info

Work package title

this is an workpackage

Sequence

WP 1

Work package duration

June 2025 - November 2026

Work package leader

Carmen Bratosin

Edit work package

Work package leaders can create tasks

WP1: this is an workpackage

Details

▲ Effort

▲ Objectives and expected results

Tasks

▲ Deliverables list

Work package task list

To achieve the objectives of the work package several tasks need to be created. Each task has a number, a short title, and a short description. A task number is automatically assigned with the next free number. You can change the number of a task by using drag & drop to move it to correct position. The new order is saved automatically.

Number	Task	Contact	Description
☰ Task 1.1	this is a task	Özgün Algin	aaaa

+ Create a new task

FPP Preparations

Work packages definition by partner

(Proxy) Technical contacts can edit their company contributions per work package

Test organisation

Partner in 24097 The Project

Details

Description

Market access

Tasks and added-value

Costs & effort

Versions

Financial

Management

Tasks and added-value

WP 1: this is an workpackage

Tasks and added value of Test organisation in WP

Effort in work package

Sequence	Name
WP 1	this is an workpackage

Tasks

Added value

aaaa

aaa

Edit tasks and added value

WP 2: another work package

Tasks and added value of Test organisation in WP

Effort in work package

Sequence	Name
WP 2	another work package

No tasks and added values were defined for this

Edit tasks and added value

Projects / 24097 The Project / Partners / Test organisation / Tasks and added-value / Edit tasks and added value

Edit tasks and added value

Project name24097 The Project

PartnerTest organisation (The Netherlands)

Work packageWP 1: this is an workpackage

Tasks

Describe the tasks of your organisation for this work package

Describe the tasks you will be in charge of in the project

Added value

Describe the added value of your organisation for this work package

Describe your main added value (technological and in terms of market access) to the inter the added value of the international consortium to your organisation for this work packag

UpdateCancel

FPP Preparations

Work packages definition by partner

(Proxy) Technical contacts can edit their company costs and effort per year and per work package

Effort is in person years (PY)
Costs are in thousands of euros (k€)

Test organisation

Partner in 24097 The Project

Details Description Market access Tasks and added-value Costs & effort Versions Financial Management

Invited for FPP

You can find here information on the latest submitted Project Outline

Costs [k€]	2024	2025	2026	2027	Total
	0.00	0.00	0.00	0.00	0.00
Effort [PY]	2024	2025	2026	2027	Total
Totals	0.00	0.00	0.00	0.00	0.00

Latest unsubmitted (updated) version






You can click on the green values to edit them directly

Costs [k€]	2024	2025	2026	2027	Total
	0.00	0.00	0.00	0.00	0.00
Effort [PY]	2024	2025	2026	2027	Total
WP 1 this is an workpackage	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

Edit costs and effort

FPP Preparations

Work packages tips & tricks

-  Structure the work with **well-defined roles and contributions** for all partners
-  Align project goals with **achievable** and **innovative results**
-  Promote **collaboration across multiple countries** to enhance international cooperation
-  Limit to **6-7 work packages**, ensuring they are **directly connected to the project's technological innovations or business outcomes**
-  Take **modifiability** into account, and maintain a **balanced effort** across tasks

FPP Preparations

Deliverables tips & tricks



Plan deliverables to support project goals, not just for reporting



Focus on quality and relevance, not quantity



Public vs. Private Documents:

Public: Visible on ITEA website.

Private: Accessible within project environment



Use short, descriptive, and self-explaining file names



Include an updated State-of-the-Art (SotA) as a deliverable (recommended)

SotA must be **public** to include (upon review) in the [ITEA Living Roadmap](#)

FPP Preparations

Tech and market area

[Basics](#) [Partners](#) [Countries](#) [Work packages](#) [Costs & effort](#) [Management](#) [Other ▾](#)

Technology and market areas for [REDACTED]

For each ITEA project, tech and market area data need to be collected. In the form below, at least one technology area and one market area must be selected, with the option to include up to four additional market areas if the project spans multiple countries. If a market area is required, along with at least one sub-technical area.

No technology and market areas defined

Set technology and market areas for [REDACTED]

Technology area

Main category
— Select an area ▾

Sub category
— Select an area ▾

Market area

Main area
— Select an area ▾





Additional area 1
— Select an area ▾

FPP preparation on the ITEA website




Checklists

Submission deadline
17 February 2025 - 17:00 CET
Announcement label
31 March

Project Leaders:

-  Update the **FPP Annex** template in Word
-  Create **work packages** on the ITEA Community portal
-  **Provide feedback** on STG (action list) & PA evaluation (online)
-  **Control/Check the online input** provided by project partners

Project Partners :

-  **Provide Effort** (in persons years) per work package per year, and yearly costs
-  Fill in **Tasks and Added-value** field
-  Digitally sign or upload the signed **ITEA 4 Declaration of Acceptance (DoA)**
(Deadline: 2 March 2025)



Videos will be updated

Missing DoAs ↔ No Label

FPP preparation on the ITEA website

Questions? Contact us!

Should you have any questions regarding the FPP submission via the ITEA website, do not hesitate to contact:

- Özgün Algin: ozgun.algin@itea4.org
- Carmen Bratosin: carmen.bratosin@itea4.org
- ITEA Programme Coordination: projects@itea4.org



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Thank you
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